

**All Parish Councillors are duly summoned to attend  
the Meeting of Houghton Parish Council to be held  
on Tuesday 10<sup>th</sup> January 2023 at 19.00  
Venue: Houghton Village Hall**

*Members of the public and press are welcome to attend.*

**AGENDA**

**1. Chairman's Welcome and Public Participation**

**2. Apologies for Absence**

**3. Declarations of Interest**

To declare an interest in any items of business on this agenda.

**4. Minutes**

To confirm the accuracy of the minutes of the meetings held on:

- a) 8<sup>th</sup> November 2022
- b) 7<sup>th</sup> December 2022
- c) 15<sup>th</sup> December 2022
- d) 21<sup>st</sup> December 2022

**5. Borough and County Councillor Reports**

**6. Planning – To propose a response to the following Planning Applications**

- a) 22/03081/FULLS - Change of use of agricultural barn to mixed use to include art studio for teaching, gallery with sales, function room and commercial kitchen and retention of structural repairs to ground slab, oak frame, brick plinth, timber cladding, insulation, plaster, windows, floor finishes, and alterations to form WC and kitchen and replace roof covering, and construction of car park (retrospective) - Tiebridge Farm, Houghton Road, North Houghton.
- b) 22/03082/LBWS - Regularisation application for retention of structural repairs to ground slab, oak frame, brick plinth, timber cladding, insulation, plaster, windows, floor finishes, and alterations to form WC and kitchen and replace roof covering - Tiebridge Farm, Houghton Road, North Houghton.
- c) 22/03241/TPOS - T5 - T12 Lime Tilia x europaea - Reduce height of trees to 23m, T15 Lime Tilia x europaea - Remove branches within 3m of the top of T16 replacement tree - The Limes, Church Lane, Houghton.

**7. Updates**

To receive any updates, to include an update on the response from the Local Government & Social Care Ombudsman.

**8. Budget and Precept for 2023-24**

- a) To review and approve the budget document for 2023-24
- b) To approve the precept demand for 2023-24

**9. Finance**

- a) To propose acceptance of the financial statement for the period 1<sup>st</sup> November – 31<sup>st</sup> December 2022.
- b) To consider a grant application of £500 to Houghton Village News.
- c) To approve the Schedule of Payments.

**10. CCTV Honorarium Arrangement for 2023**

To review and approve the honorarium arrangement for householders for 2023.

**11. Defibrillator Signage**

To consider purchase of a location sign for defibrillator (approx cost £20).

**12. Commemorative Trees/Re-wilding**

- a) To approve location of 2 x trees
- b) To consider locations for re-wilding/planting.

**13. Next Meeting**

Full Council Meeting – Tuesday 7<sup>th</sup> March 2023 at 19.00