

**All Parish Councillors are duly summoned to attend
the Meeting of Houghton Parish Council to be held
on Monday 15th November 2021 at 19.00
Venue: Houghton Village Hall**

AGENDA

- 1. Chairman's Welcome**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
To declare an interest in any items of business on this agenda.
- 4. To confirm the accuracy of the minutes of the meetings held on:**
 - a) 14th September 2021 – Full Council Meeting.
 - b) 18th October 2021 – Extraordinary Meeting.
- 5. Actions/Updates**
 - a) To receive any actions and updates.
 - b) To receive updates on:
 - i) Playground and Trees
 - ii) Additional Play Equipment
 - iii) Lengthsman and Bus Shelters
- 6. Borough and County Councillor Reports**
To note Borough and County Cllr reports.
- 7. Planning**
 - a) **To propose a response to be submitted to TVBC Planning on the following applications:**
 - i) 21/03112/FULLS - Replacement ancillary building with glazed link – Plum Tree Barn, Houghton.
 - ii) 21/03116/RDCAS - Demolition of outbuilding – Plum Tree Barn, Houghton.
 - iii) 21/03130/FULLS & 21/03131/LBWS - Alterations and extensions to an existing ancillary outbuilding – Vine Cottage, Houghton.
 - b) **Planning Appeal Notification - 21/00278/FULLS – The Bungalow, Stevens Drove**
To receive the notification and agree any further action, if required.
- 8. CCTV Project**
 - a) To receive an update on the project.
 - b) To approve amended CCTV documents.
- 9. Community Right to Bid**
To receive an update on the Community Right to Bid.
- 10. Scheme of Delegation**
 - a) To ratify payments made under the Scheme of Delegation between May to October 2021.
 - b) To ratify comments submitted to TVBC for planning applications between May to October 2021.
- 11. Finance**
 - a) To propose acceptance of the financial statement for the period 1st September to 31st October 2021.
 - b) To consider a funding request from PCC for grass cutting - £1000.00.
 - c) To consider a funding request from Test Valley School PTA for presentation evening - £50.00.
 - d) To consider the grass cutting quotation for the recreation ground for 2022 season – 16 cuts at £960.00.
 - e) To approve the Schedule of Payments.
- 12. Next Meeting**
Full Council Meeting – Tuesday 11th January 2022 at 19.00

Members of the public and press are welcome to attend.

All members of the public are requested to keep socially distanced whilst attending this meeting.

Please DO NOT attend this meeting if within the preceding two week period, you, or anyone in your household or bubble, has experienced Covid symptoms or been in close contact with anyone with Covid symptoms or who has had, or been in contact with anyone with a positive Covid test result.

Issued by: Mrs C L Cotterell (Clerk/RFO)
Email: houghtonparishcouncil@gmail.com

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Tel: 07745 251319