

Houghton Neighbourhood Plan (HNP) working group

Minutes of meeting held Monday 26 March 2018

1. Present

Alan Young (AY)

Sue Otten (SO)

Bev Barker (BB)

Apologies

Llyn Adams (LA)

2. Minutes of the previous meeting were agreed

3. BB showed those present, the data collation tool developed by her daughter. BB has offered to input the responses from the surveys into the spreadsheet and SO and AY expressed their thanks to both of them for all their hard work – it is much appreciated.

4. Once the 'numerical' data has been collated, SO, AY and LA will thematically analyse the free comments made by the parishioners. These results can then be added to the other data to complete the response report.

5. AY informed the group that the TVBC Housing Survey is about to go out.

6. AY will chase TVBC with regard to the traffic survey.

7. Date and time of next meeting: it was decided to wait for the survey results to be available before arranging another meeting. SO reminded the group that the TVBC members who had attended the previous meeting wished to return when the results were available – it is thought that this could be arranged for the next meeting and would be useful for help and advice regarding further actions.