

Houghton Neighbourhood Plan (HNP) working group

Minutes of meeting held on Thursday 12 September

Present:

Alan Young (AY)

Llyn Adams (LA)

Bev Barker (BB)

Dr David Nicholson (DN), NDP planning consultant

Apologies:

Sue Otten (SO)

A discussion was had about the formation of working groups. DN suggested that it would be simpler to set up a 'reference group'. Once the NDP had been drafted the reference group would be able to identify what further information may be needed and take forward at that point.

DN also recommended that the HNP read the Examiner's report for the Goodworth Clatford NDP and recommended that we publish updates in the Parish Magazine as well as the Parish Council website.

The purpose of the meeting was to review the proposed skeleton for the Houghton Neighbourhood Development Plan (NDP) drafted by Dr Nicholson. The document had been emailed to the HNP previously.

The skeleton document is attached to these minutes.

DN referred to each chapter/ policy and identified those that need further information

They are as follows:

Chapter 3 Vision

Objectives required for:

Community and social

Built environment

Natural environment

Economy

DN to take forward

Policy HTN2 Community services and facilities

Confirm facilities to be protected

Identify gaps

DN to take forward

Policy HTN3 Village Design Statement.

DN needs a copy

BB to email copy to DN to review

Policy HTN5 Conservation Area.

No action needed but DN recommended we all have a look at it

Policy HTN6 Houghton Farm

Need to decide if we include this site-based policy. Doing so may result in the need for a Strategic Environmental Assessment (SEA) (please refer to the skeleton document for more information)

DN will seek an opinion from Sarah Hughes of TVBC. He will also prepare the screening report.

Policies HTN7 Landscape Character and HTN8 Landscape Views

Need to identify important landscape features such as hedgerows and trees (this does not need to be individual features and should not be too many. Identify important views. Map

HNP to meet up and agree on important features and views. Source maps and take photographs

HTN9 Local Green Spaces (LGS)

Identify LGS

HNP to map

HTN10 Employment Development

It was agreed that we would remove this policy

HTN11 Renewable Energy

HNP to identify location of existing solar farms in and adjacent to the parish. AY to speak to Thomas Graham about PSMA Mapping and to obtain login and licence number. BB to find out whether the Parish Clerk uses the Parish Online mapping system

Chapter 9 Community Actions

HNP and Reference Group to review once the NDP is drafted

Dr Nicholson will invoice the Parish Clerk for Stage 1 work and will start Stage 2. BB to advise the Parish Clerk .