

HOUGHTON PARISH COUNCIL
Minutes of the Parish Council Meeting
held on Tuesday 5th July 2022 at 19.00
at Houghton Village Hall

Present: Parish Councillors: A Young (Chairman), L Adams (Vice Chairman), A Dougall, J Coombes, P Chant, L Middleton, B Battey.
Borough Cllr A Johnston.

Members of the Public: 12

Minutes: Mrs C L Cotterell (Parish Clerk)

The meeting started at 19.00

Item Minute

1. Chairman's Welcome

The Chairman welcomed all to the meeting. The Chairman advised that although the agenda was very full those who wished to speak would be able to. The Chairman advised the meeting would be audio recorded for the purposes of the minutes.

2. Apologies for Absence

Apologies received from County Cllr Drew.

3. Declarations of Interest

To declare an interest in any items of business on this agenda – None.

4. Minutes

To confirm the accuracy of the minutes of the meetings held on:

- a) 17th May 2022 – Annual Council Meeting – **Resolved** - Proposed Cllr Coombes, seconded Cllr Middleton, all agreed.
- b) 15th June 2022 – Extraordinary Meeting – **Resolved** – Proposed Cllr Dougall, seconded Cllr Adams, all agreed.

5. Planning – To propose a response to the following Planning Applications:

- a) 21/03141/FULLS - Construction of an agricultural/horticultural storage and propagation building (Part retrospective) – (Amendment) - Home Spring, Houghton Road, North Houghton – **Resolved to Object** – on the grounds that the development has been started in an incorrect position and outside the village settlement boundary. The status of a portacabin is unclear and there appears to be some discrepancies in a supporting report. HPC would like to see the application go to the planning committee – Proposed Cllr Young, seconded Cllr Dougall, 5 voted for, 2 abstained.
- b) 22/01486/FULLS - Erection of greenhouse - Hollobury House, Houghton – **Resolved to Support** – Proposed Cllr Dougall, seconded Cllr Young, all agreed.
- c) 22/01612/VARS - Vary condition 2 of 21/03681/FULLS (Erection of workshop, 2 bay car port and shed / log store) to amend carport design - Houghton Farm House, Houghton – **Resolved No Objection** – Proposed Cllr Adams, seconded Cllr Young, all agreed.
- d) 22/01625/FULLS - Construction of a domestic inground swimming pool and plant hut - Mayfield House, Houghton – **Resolved No objection** – Proposed Cllr Adams, seconded Cllr Young, all agreed.

6. Planning Appeal - APP/C1760/W/22/3293740

- a) To consider engagement of Planning Consultant to prepare comments for the appeal – Cllrs **resolved** to engage the planning consultant at the approximate cost of £750.00 – Proposed Cllr Dougall, seconded Cllr Coombes, all agreed.
- b) To consider comments to be submitted to Planning Inspectorate – Cllrs **resolved** to approve the draft comments from the planning consultant with clarification and amendment on Item 20 relating to service 54 – Proposed Cllr Dougall, seconded Cllr Young, all agreed. (See Appendix 1).

7. Planning - The Bungalow, Stevens Drove

To receive an update.

Timeline of recent contact with TVBC Planning and Enforcement team:

05.04.22 – demolition started, Enforcement were contacted and advised that owners were told

26.06.22 – footings dug/builders in – Enforcement contacted, no response

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04.07.22-05.07.22 – Contact made with Planning Case Officer who was attempting to contact the Enforcement team – no update received.

Cllr Johnston offered to escalate this with TVBC Planning and report back to the Parish Council.

Cllr Johnston advised there will be a presentation on waste strategy at 5.30 on 6th July in Stockbridge Town Hall and asked if a Cllr may be able to attend – Cllr Middleton agreed to attend.

8. Finance

- a) To propose acceptance of the financial statement for the period 1st May to 30th June 2022 – **Resolved** - Proposed Cllr Coombes, seconded Cllr Adams, all agreed.
- b) To approve the following Schedule of Payments – **Resolved** - Proposed Cllr Adams, seconded Cllr Dougall, all agreed.

<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>
Payroll/HMRC PAYE	£1312.90	Clerks/Office expenses	£77.52
DJN Planning (NDP)	£60.00		

Closing bank balance as at 30th June 2022 - £55,454.64

9. Annual Play Equipment Inspection

To receive the inspection report and agree any actions required – Cllrs noted the report and agreed no action was required at this time.

10. Passenger Transport Consultation

To consider a response to the consultation.

There are 7 proposals in the consultation (www.hants.gov.uk/passenger-transport-consultation)

Cllr Dougall proposed a response to only support Item 5 (taxi share scheme) and Item 7 (increase fee by £6 to replace lost bus passes) of the proposals, seconded Cllr Young, all agreed – **Resolved**.

11. CCTV Update

To receive an update on the CCTV system.

Quarterly review has been carried out on the CCTV scheme:

This is the first of quarterly reviews of the Houghton CCTV Scheme initiated on the 14th February 2022.

The cameras are regularly checked for accuracy, timing, quality and that all are working correctly, a record and log is maintained of these checks.

There have been a number of occasions when access to recorded images were required following reported crimes. 5 crimes in all have been reported in the relevant period and 3 resulted in criminal investigations and included information passed to the Police by the CCTV Project Team. One of the crimes was preceded by an additional offence of Fly-Tipping - identified by the Team and reported to Test Valley Borough Council / Environment Services, this is also subject of an ongoing investigation. A witness statement and exhibited images have been provided to both the Police and TVBC.

On two separate occasions during the relevant period requests for access were declined because guidelines had not been met. eg. not reported crimes. On a number of different days one or more of the cameras could not be accessed - we are working with Absolute Security in order to rectify this, these problems are intermittent and hopefully will soon be resolved.

The next stage for the scheme, that is of Third Party Certification, has started. This requires a 'desk top process' addressing the criteria of all of the elements of the scheme ensuring continued good practice and accountability. The next review will take place in 3 months time. CCTV Project Team – May 2022.

A resident proposed congratulating the working group for their efforts in setting up the scheme.

12. Next Meeting

Full Council Meeting – Tuesday 13th September 2022 at 19.00

Meeting closed at 20.08

These minutes were approved and signed at the meeting held on 4th October 2022